

Upload a Shared Health Summary

Before undertaking these steps, please ensure that:

- You and your practice are set up for using eHealth
Speak to your Practice Manager or go to: <http://www.nehta.gov.au/get-started-with-ehealth/set-up> for more information.
- You are able to access your patient's eHealth Record:
 - Their Individual Healthcare Identifier (IHI) has been validated in your system.
 - The PCEHR colour coded box in the top right corner of the patient window is Orange or Green.

1

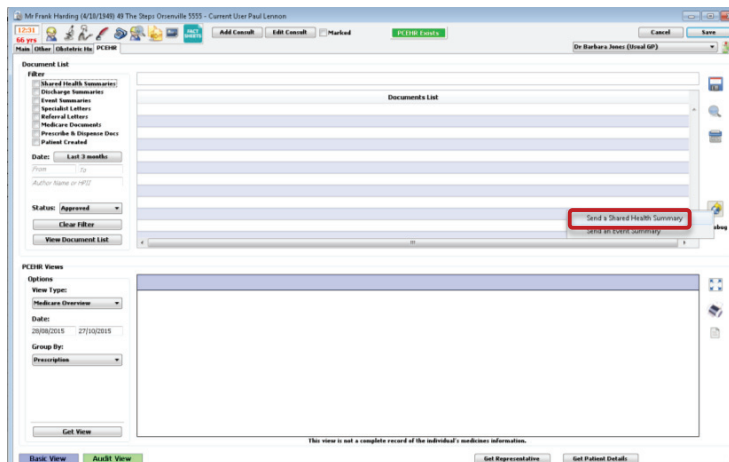
In the patient's record, click the **PCEHR Exists** Icon



The icon changes colour and the PCEHR tab appears.

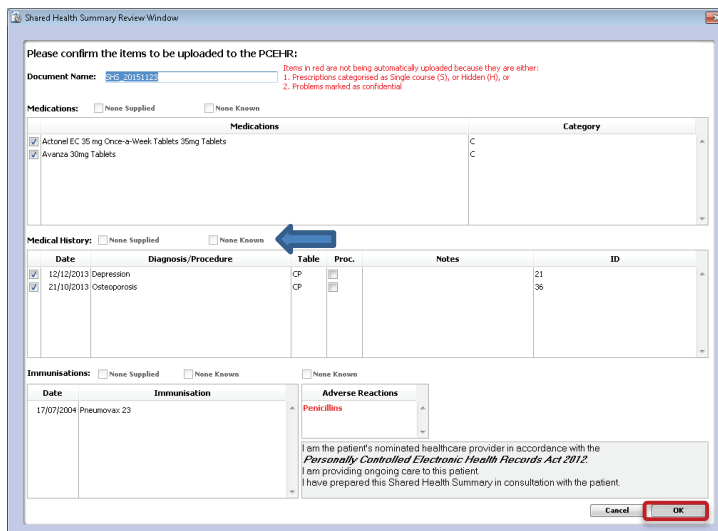


In the **PCEHR** tab, click on the **Globe** icon , then select **Send a Shared Health Summary**.



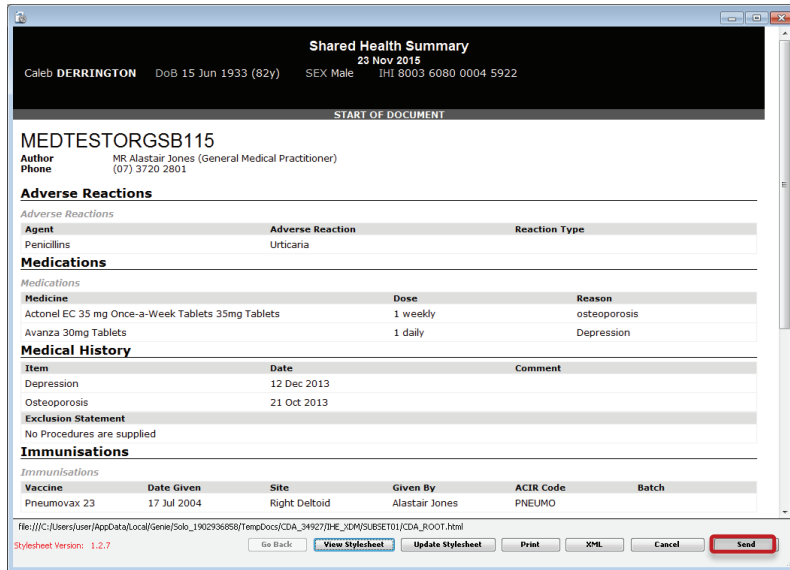
2

Check accuracy and use tick boxes to indicate the absence of items in a specific section (e.g. Medications, Medical History, Immunisations and Allergies). Click **OK**



Upload a Shared Health Summary

- 3 Review the content of the Shared Health Summary and click **Send**



Shared Health Summary
23 Nov 2015

Caleb **DERRINGTON** DoB 15 Jun 1933 (82y) SEX Male IHI 8003 6080 0004 5922

START OF DOCUMENT

MEDTESTORGSB115

Author MR Alastair Jones (General Medical Practitioner)
Phone (07) 3720 2801

Adverse Reactions

Agent	Adverse Reaction	Reaction Type
Penicillins	Urticaria	

Medications

Medicine	Dose	Reason
Actonel EC 35 mg Once-a-Week Tablets 35mg Tablets	1 weekly	osteoporosis
Avanza 30mg Tablets	1 daily	Depression

Medical History

Item	Date	Comment
Depression	12 Dec 2013	
Osteoporosis	21 Oct 2013	

Exclusion Statement
No Procedures are supplied

Immunisations

Vaccine	Date Given	Site	Given By	ACIR Code	Batch
Pneumovax 23	17 Jul 2004	Right Deltoid	Alastair Jones	PNEUMO	

File:///C:/Users/user/AppData/Local/Genie/Solo_1902936858/TempDocs/CDA_34927/HE_IDM/SUBSET01/CDA_ROOT.html
Stylesheet Version: 1.2.7

Go Back View Stylesheet Update Stylesheet Print XML Cancel **Send**

- 4 Confirmation prompt appears. The successfully uploaded Shared Health Summary appears in the patient's **PCEHR**

Currently displaying approved documents.

Document Date	Service Date	Document	Organisation	Organisation Type
23 Nov 2015		Shared Health Summary	MEDTESTORGSB115	General Practice

Useful Links:

- Software demonstration for uploading a Shared Health Summary – Genie <http://www.nehta.gov.au/assets/cup-articulate/uploading-shared-health-summaries/genie/>
- On Demand Training <http://www.nehta.gov.au/using-the-ehealth-record-system/ehealth-training-resources/on-demand>

For assistance, contact the NEHTA Help Centre on 1300 901 001 or help@nehta.gov.au